

**Bishop Hendricken High School
Boutique Shopping/Fashion Show
2615 Warwick Avenue
Warwick, R.I. 02889
401-739-3450**

CONSIGNOR Contract for April 6, 2011

Agreement between Bishop Hendricken High School Fashion Show Committee and Exhibitor:

Company Name:

Contact Name:

Address:

Phone(s):

E-mail:

Products to be sold:

1. The Contract becomes effective when the Exhibitor returns the signed contract to the Committee along with the booth fee. At that time the Committee agrees to reserve table(s) in Rhodes-on-the-Pawtuxet for the display and sale of the Exhibitor's merchandise at the Bishop Hendricken High School Fashion Show.
2. The hours of the Boutique sale are: Wednesday, April 6th from 5:00 PM to 7:00 PM. Once dinner is served to guests, any vendor who wishes to pack up and exit via a side door may do so.
3. Exhibitor requests tables/space needed for Exhibitor's own display (e.g., clothes racks, display boards, bookcases etc.). The Exhibitor may remove the table and fill the space with his or her own rack, shelves, or other display set up.
 - a. Exhibitor requests:

____ ONE TABLE configuration, consisting of one eight foot table, for \$150.00.

____ TWO TABLE configuration, consisting of two eight foot tables, for \$225.00.

b. Any extra excess floor space (that is other than what you have ordered) must be pre-approved by the Committee due to space limitations in Rhodes-on-the-Pawtuxet. We reserve the right to charge for extra floor space.

c. ____Request an electrical outlet.

d. Total Due:_____

4. The Exhibitor agrees to :
 - a. Complete his/her booth display no later than 4:00 PM on Wednesday, April 6th.
The specific date and time of set up will be mutually agreed upon by both parties, via letter, e-mail, or phone call 4 weeks prior to the Fashion Show.
 - b. Keep booth open, staffed, and fully stocked during the hours of the Boutique Sale.
 - c. Store spare merchandise and equipment under the tables.
 - d. Remove all merchandise and equipment on the evening of April 6th after the Boutique Sale is finished.
 - e. Provide their own food, if desired, between 4:00 p.m. – 5:00 p.m.
 - f. If an electrical outlet is requested, provide all extension cords.

5. The Committee agree to:
 - a. Provide the tables, cloths, two chairs, and space agreed in the contract.
 - b. Have Rhodes-on-the-Pawtuxet available during the hours specified for set-up.
 - c. Provide a security guard nearby during the Fashion Show/Boutique Sale.
Bishop Hendricken High School is not responsible for theft or damage to merchandise.
 - d. List vendor names in program for any vendor that returns a signed contract with payment no later than February 16, 2010.

6. The Exhibitor agrees to pay booth fees of \$150.00 or \$225.00 according to booth/space size.

7. The Exhibitor agrees to assume all risk with respect to the Exhibitor’s merchandise. All expenses of transportation, packing, and unpacking the Exhibitor’s merchandise, and insurance shall be borne by the Exhibitor. Neither Bishop Hendricken High School nor the Committee shall be liable for any loss, damage, theft, or other casualty to the merchandise. Neither Bishop Hendricken High School nor the Committee shall be liable for any loss, damage, or injury to persons or property whatsoever in connection with activities contemplated by this agreement.

8. The Committee reserves the right to cancel this agreement at any time. The refund of the deposit shall be its only obligation.

Agreed By:

Exhibitor’s Business Name

Name:

Signature:

Also Agreed By:

Signature, Fashion Show Committee, Bishop Hendricken High School
(This signature makes contract effective.)

Signed contracts, along with your check made payable to
BISHOP HENDRICKEN HIGH SCHOOL should be sent to:

Jacqueline Levesque
49 Pine Glen Drive
North Kingstown, RI 02852

**Please attach a short description of all types
of items you will sell at the Fashion Show.**